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Group Event/Activities Form

**Indian Orchards Farm
27 Copes Lane
Media, PA, 19063**

Today's Date: _____ **Date of Requested Event:** _____ **Day of week** _____

Contact Information:

Name(s): _____ Group: _____
Phone number: _____ Email: _____
Address: _____

SCHOOL GROUPS / DAYCARES

\$ 9.99 & up per person _____ Min \$250 includes Tour of Orchard and Veggie Land , Use of a venue space on property , & each child receives a Farm take home favor - & a HAYRIDE (waiver must be signed prior - in order to include hayride free - no exceptions)

**CHILDREN'S BIRTHDAY PARTIES
(AGE 12 AND UNDER)**

\$9.99/ per person (& up if additional services are requested)

Min \$250 _____ of guests (please specify total # of parents & children)

Includes Use of (1) of the 3 outdoor venue spaces on property*** with use of our event space rest rooms , Tour of Orchard and/ or Veggie Land , & each child receives a take home party favor Farm's choice-(picked by Farm depending on season & availability)

*** - determined on availability when you make your reservation.. 7 Days prior please confirm final head count as well as any additional services needed.

Usage of our Air bnb 1794 Historic Stone House & Hayrides are NOT included with your party booking unless otherwise Pre-booked for additional fee.

(HAYRIDE EXTRA - depends on # of adults & children range

_____ adults + \$ 3.00 Total _____
_____ children +\$ 2.00 Total _____

MUST SIGN FORM & MUST PRE-PAY in order to reserve your special day & event / activities
PLEASE FILL IN YOUR CREDIT CARD INFO AS YOU WILL BE AUTHORIZING US TO BILL YOUR CARD TO RESERVE YOUR EVENT & ACTIVITIES (final bill for extras can be settled day of event)

**BABY/ BRIDAL SHOWERS, & OTHER PARTIES / TEEN/ ADULT /BIRTHDAYS & GRADUATIONS/
CORPORATE EVENTS & RELATED-**

\$ 14.99 and up/ person _____

A Min Event Rental will be required \$ _____ TBA _____



Please contact Farm Host Coordinator as it will need to be determined due to size & other important various factors for your event on site which must be pre-approved ahead

WEDDINGS

\$24.99/ per person & up _____

Our Event Wedding Venue location prices start at above & we have a specific Wedding Venue Event Rental Form which must also be filled out for securing your date reservations & providing all rules & other impt information. Contact Farm Event Coordinator for all details as well as booking a walk thur to see farm venue property.

We have a MIN Event rental price determined by peak / non peak season & several other variables. If your event is very very small let your Farm coordinator know & we can try to work with all sizes in order to help make your day special when it falls far below our minimum.

Please make an appt to meet with our Farm Events coordinators for all details & necessary booking forms. See photos on Airbnb & FaceBook / Instagram for other weddings & ideas!

We can also supply your Wedding Favors - we have 4 oz honey in beautiful decorative jars with cork & then shrink wrapped sealed to prevent leaking \$ 4.99 /each x _____ = \$ _____

OTHER _____ (customized party)
\$ _____ and up/person _____ Min TBA

Notes: _____

Additional fees:

- Baked Apples
 - Q: _____
 - \$ _____
- Slicing Tray of Apples
 - Q: _____
 - \$ _\$24.99/ tray
- Tables & Chairs
 - Q: _____
 - \$ _____
- Clean Up Fee
 - \$ _____
- Hayrides (pre-planned)
 - Q: _____
 - \$ _____
- Hayrides (day-of)
 - Q: _____
 - \$ _____
- Apple Bobbing
 - (station set up fee is \$ 25)

- Q: _____
- \$ _____
- HOSTESS FEE _____ \$ 30 min (3 hours max - \$ 10 each add'l hours of their service)

15 % Gratuity fee will be added for all GROUP EVENTS
Plus 6 % State Sales Tax
(No Exceptions-)

we do many other forms of activities , please ask and we will quote you

- Pumpkin painting /decorating (station set up fee is \$ 25)
- pumpkins # _____ size _____
 - Q: _____
 - \$ _____
- Fishing)
 - must bring own rods and bait



- Q: _____
- \$ ___ tba _____
- OTHER/Outside Vendor fees

- Q: _____
- \$ ___ see Farm Host ___

(if you supply vendors)

CIRCLE all that applies & add up

Estimated number of total participants: _____ Fee Per Person: _____ Total _____

+Gratuity \$ _____

+Sales Tax \$ _____

Total Due \$ _____

(Event *must* be prepaid for estimated number of participants-with No refunds for # falling below as we will be reserving our farm for specifically that many on that date & time
Also - Final Head Count **MUST** be texted / called or emailed 7 days prior to event date with Farm coordinators confirmation reply)

15 % Gratuity plus 6 % Sales tax will be added for ALL bookings regardless of size or type

If our Air Bnb is NOT rented the day of your event, Kitchen may be available for an additional fee. If not we have plenty of storage, refrigeration & oven heating abilities at other houses on this farm. AIR BNB IS NOT INCLUDED WITH PATIO RENTAL & PATIO RENTAL DOES NOT INCLUDE AIR BNB USAGE

Thank you for supporting Sustainable Agriculture!

Payment*

Vemno - _____ Date _____ Sent By _____

(Please look up search Gaile Bernhardt - & please text 610-888-6969when sending)

PAYMENT *

Credit Card # _____ CVV: _____ Exp Date: _____ Billing zip code: _____

Name of Cardholder: _____

Billing Address: _____

Signature of cardholder: _____ Date _____

Signator of Farm Event Coordinator _____ Date _____

(Please also sign -below under our FARM RULES AND POLICIES SECTION

Be prepared to see where your fruits and vegetables & honey really come from Can't wait to Meet you all

Sincerely,

The Staff at Indian Orchards Farms

* NO Refunds .

Because we are reserving this event and date we are unable to refund any cancelled events. In the case of an unexpected natural disaster cancellations will be rescheduled only. If concerned about Rain /Weather -issues -please prepare with a Tent company. However, All School tours will be rescheduled for another day if rain is an issue for schools / Day Cares bookings. Also, It will be up to the school/ group leader to collect all permission slips prior to



the event as the coordinator of this group reservation. Farm owners or workers assume no responsibilities for any student as it will be assumed that coordinator signature above is over age 18 and is authorized to sign on behalf of their group and will make sure all students receive proper permission prior to arrival as well as payment form is authorized by the school /school administrator. Please send an email from School admin is school credit card will be used for booking. . .

* Final bill of expenses will be settled the day of the event. Any last minute change may be subject to changing costs necessitated by available staff, resources, facilities, etc.

*Enter at your own Risk as we are a WORKING FARM - dress appropriately

*All event paperwork must be completed prior to event commencement

*All orchard rules and regulations must be followed prior to, during, and following the event

*By signing this form, I recognize that upon entrance to the orchard I assume full responsibility for any injury to myself or to any persons within my group, and discharge Indian Orchards Farm, I.O. Associates, LLC and all related owners, staff or contractors for damages, injury, or loss related to my or my group's use of the land or facilities on the property, whether caused by myself, Indian Orchards, or any other third party.

* I agree also to pay for any damages to the property, facilities, staff, or resources of Indian Orchards Farm and its owners and/or I.O. Associates, LLC caused by myself or any member of my group.

Signature of Client _____ **Date** _____

Signature of Farm Rep _____ **Date** _____