



Indianorchardsfarm.com  
Indian.orchards.farm@gmail.com  
gailelabar@gmail.com

610-888-6969  
610-564-0794

## **Group Event/Activities Form**

**Indian Orchards Farm  
27 Copes Lane  
Media, PA, 19063**

**Today's Date:** \_\_\_\_\_ **Date of Requested Event:** \_\_\_\_\_ **Day of week** \_\_\_\_\_

***Contact Information:***

Name(s): \_\_\_\_\_ Group: \_\_\_\_\_  
Phone number: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_

**SCHOOL GROUPS / DAYCARES**

\$ 9.99 & up per person \_\_\_\_\_ Min \$250 includes Tour of Orchard and Veggie Land , Use of a venue space on property , & each child receives a Farm take home favor - & a HAYRIDE ( waiver must be signed prior - in order to include hayride free - no exceptions )

**CHILDREN'S BIRTHDAY PARTIES  
( AGE 12 AND UNDER )**

\$9.99/ per person ( & up if additional services are requested )

Min \$250 \_\_\_\_\_ of guests (please specify total # of parents & children)

Includes 3 hours of Use at (1) of our outdoor party venue spaces locations on our property\*\*\* Also Includes use of our outside restrooms,( NOT use of the 1794 Stone house or Bathrooms in or attached to this house ) Includes Tour of Orchard and/ or Veggie Land ( you must pre-schedule and allow time ( 30-1 hour ) & what guest pick are not included in package - Pay for what group picks , & each child receives a take home party favor - Party Favors - is Farm's choice-( picked by Farm depending on season & availability )

\*\*\* - Our special \$ 250 min Birthday parties price is for having a party location somewhere on 1 of the 5 orchard locations - PLEASE see host for these locations - We will notify you day of your event as to your exact location on orchard. All locations are accessible to our outdoor restroom and use of our Barn Walk in refig for any cakes or cold items needing refrigeration or freezing . We reserve the right to place your party in of the 5 orchard party locations .Required -with a manadaty 7 Days prior to event date - final head count of your attendance due to your Host/ Hostess please Text 610-888-6969 /order /book for day of your event.. We will try our best to accommodate your 1 st selection of locations areas requested however we reserve the right to determine your exact party location on the DAY OF YOUR EVENT -

We can not guarantee you any specific area unless you book for PATIO private usage since ALL Air bnb reservations at the 1794 Stone House as well as our pre- paid wedding bookings will take pressecense for being held on the Patio at Stone House.

Note : Hayrides are NOT included with your birthday party booking unless otherwise Pre-booked for an additional fee.



Add a HAYRIDE with your booked Group Event - We will be happy to discount our Hayrides - when purchased with your booked Event ( must be on same day /time as booked event - Must be pre- paid & No Refunds after booking Please specify # of adults & children ( approx ages a must )

\_\_\_\_\_ adults + \$ \_\_\_\_\_ Total \_\_\_\_\_  
\_\_\_\_\_ children + \$ \_\_\_\_\_ Total \_\_\_\_\_

MUST SIGN FORM & MUST PRE-PAY in order to reserve your special day & event / activities  
PLEASE FILL IN YOUR CREDIT CARD INFO AS YOU WILL BE AUTHORIZING US TO BILL YOUR  
CARD TO RESERVE YOUR EVENT & ACTIVITIES ( final bill for extras can be settled day of event )

**BABY/ BRIDAL SHOWERS, & OTHER PARTIES / TEEN/ ADULT /BIRTHDAYS & GRADUATIONS/  
CORPORATE EVENTS & RELATED-**

**\$ 14.99 and up/ person \_\_\_\_\_**

A Min Event Rental will be required \$ \_\_\_\_\_ TBA \_\_\_\_\_

Please contact Farm Host Coordinator as it will need to be determined due to size & other important various factors for your event on site which must be pre-approved ahead

**WEDDINGS**

**\$24.99/ per person & up \_\_\_\_\_**

This section is just a preliminary section to let all know we do weddings - Our Event Wedding Venue location prices start at above with an event venue minimum rental price determined by season.& peak / off peak . We can handle all sizes of wedding parties so please contact your Host for exact costs. We have a specific Wedding Venue Event Rental Form which also must be filled out for securing your date /reservation & determining exact per head pricing. Our Event Rental form also provides all of our rules & regulations along with impt information for when you book your Wedding Event here at Indian Orchards Farms.

Please Contact Farm Event Coordinator for all details as well as booking a walk thur to see farm venue property.

We have a MIN Event rental price determined by peak / non peak season & several other variables.

Please make an appt to meet with our Farm Events coordinators for all details & necessary booking forms. See photos on Air bnb & FaceBook / Instagram for other weddings & ideas!

If your event is very very small let your Farm coordinator know & we will check our calendar to see if we can try to see how we can work with your small wedding party needs

We can also supply your Wedding Favors - we have 4 oz honey in beautiful decorative jars with cork & then shrink wrapped sealed to prevent leaking \$ 4.99 /each x \_\_\_\_\_ = \$ \_\_\_\_\_

**OTHER \_\_\_\_\_ ( customized party )**

\$ \_\_\_\_\_ and up/person \_\_\_\_\_ Min TBA

**Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Additional fees:***



- Baked Apples
  - Q: \_\_\_\_\_
  - \$ \_\_\_\_\_
- Slicing Tray of Apples
  - Q: \_\_\_\_\_
  - \$ \_\_\$24.99/ tray
- Tables & Chairs
  - Q: \_\_\_\_\_
  - \$ \_\_\_\_\_
- Clean Up Fee
  - \$ \_\_\_\_\_
- PRIVATE Hayrides (PRE-PAID & PRE-PLANNED )
- CALL GAILE -610-888-6969
  - Q: \_\_ 4 \_\_
  - \$ \_10.00/PER HEAD\*
  - \*min \$ 50.00
  -
- Hayrides (day-of)
  - Q: \_\_\_\_\_
  - \$ \_\_\_\_\_
- Apple Bobbing
- ( station set up fee is \$ 25)
  - Q: \_\_\_\_\_

\$ \_\_\_\_\_  
 HOSTESS FEE \_\_\_\_\_\$ 30 min ( 3 hours max - \$ 10 each add'l hours of their service )

**15 % Gratuity fee will be added for all GROUP EVENTS**  
**Plus 6 % State Sales Tax**  
 ( No Exceptions-)

we do many other forms of activities , please ask and we will quote you

- Pumpkin painting /decorating ( station set up fee is \$ 25)
- pumpkins # \_\_\_\_\_ size \_\_\_\_\_
  - Q: \_\_\_\_\_
  - \$ \_\_\_\_\_
- Fishing)
- must bring own rods and bait
  - Q: \_\_\_\_\_
  - \$ \_\_tba\_\_
- OTHER/Outside Vendor fees
  - Q: \_\_\_\_\_
  - \$ \_\_see Farm Host\_\_

(if you supply vendors)

CIRCLE all that applies & add up

Estimated number of total participants: \_\_\_\_\_ Fee Per Person: \_\_\_\_\_ Total \_\_\_\_\_  
 +Gratuity \$ \_\_\_\_\_  
 +Sales Tax \$ \_\_\_\_\_  
 Total Due \$ \_\_\_\_\_

(Event *must* be prepaid for estimated number of participants-with No refunds for # falling below as we will be reserving our farm for specifically that many on that date & time  
 Also - Final Head Count MUST be texted / called or emailed 7 days prior to event date with Farm coordinators confirmation reply )

**15 % Gratuity plus 6 % Sales tax will be added for ALL bookings regardless of size or type**

If our Air Bnb is NOT rented the day of your event, Kitchen may be available for an additional fee. If not we have plenty of storage, refrigeration & oven heating abilities at other houses on this farm. AIR BNB IS NOT INCLUDED WITH PATIO RENTAL & PATIO RENTAL DOES NOT INCLUDE AIR BNB USAGE

Thank you for supporting Sustainable Agriculture!

**Payment\***



Venmo - \_\_\_\_\_ Date \_\_\_\_\_ Sent By \_\_\_\_\_  
( Please look up search Gaile Bernhardt - & please text 610-888-6969when sending)  
**PAYMENT \***

**WE TAKE VENMO OR CASH ONLY**

**Signature of GROUP RESPONSIBLE :** \_\_\_\_\_ Date \_\_\_\_\_  
Signator of Farm Event Coordinator \_\_\_\_\_ Date \_\_\_\_\_

**(Please also sign -below under our FARM RULES AND POLICIES SECTION**

Be prepared to see where your fruits and vegetables & honey really come from ..... Can't wait to Meet you all

Sincerely,  
The Staff at Indian Orchards Farms

\* NO Refunds .

Because we are reserving this event and date we are unable to refund any cancelled events. In the case of an unexpected natural disaster cancellations will be rescheduled only. If concerned about Rain /Weather -issues -please prepare with a Tent company. However, All School tours will be rescheduled for another day if rain is an issue for schools / Day Cares bookings. Also, It will be up to the school/ group leader to collect all permission slips prior to the event as the coordinator of this group reservation. Farm owners or workers assume no responsibilities for any student as it will be assumed that coordinator signature above is over age 18 and is authorized to sign on behalf of their group and will make sure all students receive proper permission prior to arrival as well as payment form is authorized by the school /school administrator. Please send an email from School admin is school credit card will be used for booking. . .

\* Final bill of expenses will be settled the day of the event. Any last minute change may be subject to changing costs necessitated by available staff, resources, facilities, etc.

\*Enter at your own Risk as we are a WORKING FARM - dress appropriately

\*All event paperwork must be completed prior to event commencement

\*All orchard rules and regulations must be followed prior to, during, and following the event

\*By signing this form, I recognize that upon entrance to the orchard I assume full responsibility for any injury to myself or to any persons within my group, and discharge Indian Orchards Farm, I.O. Associates, LLC and all related owners, staff or contractors for damages, injury, or loss related to my or my group's use of the land or facilities on the property, whether caused by myself, Indian Orchards, or any other third party.

\* I agree also to pay for any damages to the property, facilities, staff, or resources of Indian Orchards Farm and its owners and/or I.O. Associations, LLC caused by myself or any member of my group.

**Signature of Client** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Farm Rep** \_\_\_\_\_ **Date** \_\_\_\_\_