



Indianorchardsfarm.com

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### **Group Event/Activities Form**

**Indian Orchards Farm, 7 Copes Lane Media, PA, 19063**

Today's Date: \_\_\_\_\_

Event day of week \_\_\_\_\_

**→ Event Date Requested: \_\_\_\_\_**

#### ***Contact Information:***

Name(s): \_\_\_\_\_ Group: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

#### **SCHOOL GROUPS / DAYCARES / SCOUTS/SENIOR CENTERS**

**\$11.99 per person \_\_\_\_\_ Min \$250, includes free HAYRIDE,\*** Tour of Orchard and Veggie Land, use of one venue space on property, & each attendee receives a Farm take-home favor. (\*Waiver must be signed prior in order to include hayride free - no exceptions.). **FYI: All attendees should be included in paid head count: Teachers, Students, Chaperones, Parents & Siblings.**

**15 % Gratuity will be added for all GROUP EVENT BOOKINGS, Plus 6 % State Sales Tax regardless of size/type (No Exceptions). Event must be prepaid for estimated number of participants. No Refunds.**

**Note - Optional activity:** Parents can send money to enable students to shop in our on-site farmstand store for snacks, drinks, fruits & veggies. Example: Some schools have parents put money in a sealed envelope with child's name collected/distributed by the group leader. Farm staff with assist children with purchases; change and receipts are placed back in envelope.

Be prepared to see where your fruits, vegetables & honey really come from!

Can't wait to Meet you all! Sincerely, The Staff at Indian Orchards Farms



**Additional/Optional Services/fees:**

**Baked Apples**

Qty: \_\_\_\_\_

\$\_\_\_\_\_

\$5/person

**Slicing Tray of Apples**

Qty: \_\_\_\_\_

\$\_\_\_\_\$25/ tray,

serves 10-12 students

**Tables & Chairs**

Qty: \_\_\_\_\_

\$\_\_\_\_\_

**Clean Up Fee**  
(if needed)

\$\_\_\_\_\_

**Hostess Fee**

#hrs \_\_\_\_\_ \$25/hr  
min (2 hours min)

**Take home apples**

(school or student)

Qty \_\_\_\_/lbs or

# \_\_\_\_apples. (Lrg Qty discount available)

\$\_\_\_\_\_

**Pumpkin painting/**

**decorating** – fall

only. (Station set

up fee is \$25/per

group 10-12

students)

\_\_\_\_\_# of Pumpkin  
Decorating  
stations

Pumpkins # \_\_\_\_\_  
size \_\_\_\_Lg \_\_Sm  
\$\_\_\_\_\_ TBD

**Firepit (Scouts only)**

Qty: \_\_\_\_\_

\$\_\_\_\_\_

CIRCLE all that apply & add up; call if questions

Optional/Extra Services amount: \_\_\_\_\_



## School/Day Care/Scouts/Senior Ctr Group Tours Payments Page

**Payment:** All Events must be 100% prepaid for estimated number of participants prior to event day. Not considered booked until pre-paid.

**Estimated # of total participants:** \_\_\_\_\_ x Fee Per Person\* **\$11.99** = \$\_\_\_\_\_

(\*Reminder all attendees including group leader, students, teachers, chaperones, parents and siblings count in paid per-person count)

+Optional Extras Costs: \$\_\_\_\_\_

Subtotal: \$\_\_\_\_\_

+ %15 Gratuity \$\_\_\_\_\_

+ 6% Sales Tax \$\_\_\_\_\_

Total Due \$\_\_\_\_\_

**We Accept Checks, Cash (in advance), Zelle, & Venmo for prepaid events.\* (No credit cards can be used to pay for prepaid events\*\*)**

**Vemno - \_\_\_\_\_ Date \_\_\_\_\_ Sent By \_\_\_\_\_**

**(For Venmo. Please look up/search Gaile LaBar-Bernhardt & text 610-888-6969 when sending)**

- Final Head Count over the estimated RSVP MUST be texted or emailed 7 days prior to event date w/ Farm coordinator's confirmation reply. Last minute add-on attendees day of the event will be charged an additional \$2.00 fee above the per/person charge. Example: chaperones & siblings will cost \$11.99 Plus \$2, if not in RSVP count.
- **\*No refunds** for falling below estimated numbers as we will be reserving our farm for specifically that many on that date & time.
- **\*\*Cash or Personal Credit Cards** are accepted for farmstand purchases only. Example: On day of event, schools often decide to purchase bulk apples at farmstand etc
  - School credit cards cannot be used to pay for the event; however, they **may** be accepted **on day of the event** for farmstand purchases **only**, if group coordinator has a signed letter / authorization from the school principal/card owner.



**(Please also sign - below under our FARM RULES AND POLICIES SECTION)**

Because we are reserving this event and date, we are unable to refund any cancelled events. In the case of an unexpected natural disaster, cancellations will be rescheduled only. If concerned about Rain / Weather issues, all School/Day Care/Scout/Sr Ctr tour bookings will be rescheduled for another day if rain is an issue. Also, as the coordinator of this group reservation, it will be up to the school/group leader to collect all permission slips prior to the event.

Farm owners or workers assume no responsibilities for any student as it will be assumed that coordinator signing below is over age 18, is authorized to sign on behalf of their group, and will make sure all students receive proper permission prior to arrival as well ensure that payment form is authorized by the school/school administrator.

- **All events are prepaid. Final bill of expenses will be settled the day of the event. Any last-minute change may be subject to changing costs necessitated by available staff, resources, facilities, etc.**
- **Enter at your own Risk as we are a WORKING FARM - dress appropriately**
- **All event paperwork must be completed prior to event commencement**
- **All orchard rules and regulations must be followed prior to, during, and following the event.**

By signing this form, I recognize that upon entrance to the orchard I assume full responsibility for any injury to myself or to any persons within my group, and discharge Indian Orchards Farm; I.O. Associates, LLC; and all related owners Ben & Gaile Bernhardt and Robert & Sarah Bernhardt, staff, or contractors for damages, injury, or loss related to my or my group's use of the land or facilities on the property, whether caused by myself, Indian Orchards, or any other third party.

I agree also to pay for any damages to the property, facilities, staff, or resources of Indian Orchards Farm and its owners and/or I.O. Associates, LLC caused by myself or any member of my group.

**Signature of Client/Group Coordinator** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Farm Rep** \_\_\_\_\_ **Date** \_\_\_\_\_