



Indianorchardsfarm.com

610-888-6969

Indian.orchards.farm@gmail.com

610-564-0794

gaillelabar@gmail.com **Kid's Party Event/Activities Form**

Indian Orchards Farm, 27 Copes Lane Media, PA, 19063

Today's Date: _____

Event day of week _____

→ Event Date Requested: _____

Contact Information:

Name(s): _____ Child's name: _____

Phone: _____ Email: _____

Address: _____

DIY CHILDREN'S BIRTHDAY PARTIES - Ages 12 & Younger Bring your own food, decorations, cake and kids!

All Children's birthday parties include:

- Use of 1 of our 3 outdoor venue spaces** for 3 hours total (Including set up & break down time)
- event restrooms
- set # tables/chairs
- Tour of Orchard and/or VeggieLand
- Farm-selected take-home party favor for each child.

See Optional Specials/Services page for other fun add-ons to make your party memorable!

****Venue space to be determined by farm staff based on your party needs and availability when you make your reservation. Please confirm headcount 7 days prior, any additional services & ALL outside vendors.**

_____ I Want This Option

Per Person Basic Birthday Party \$10.99 per person* (Min \$250)

Basic Party: Use of 2 tables and 20 chairs; and everything listed above

Add Orchard Hayride Tour for \$3.00 per person (adult or child), \$75 min

_____ I Want This Option

Sunday Special \$750 Children's Birthday Party Special Package

For 50+ guests - bring your family and friends. Tables & chairs for 50, also includes hayrides, use of gas grill, wrought iron patio set (seats 20) and ping pong table. Each add'l person add 10.99. (Sundays only, after 11 am)



***15 % Gratuity will be added for all GROUP EVENT BOOKINGS, Plus 6 % State Sales Tax regardless of size/type (No Exceptions). Event *must* be prepaid for the estimated number of participants. Event party trash removal is DIY.No Refunds.**

FYI: All attendees count towards the paid head count: Children, Chaperones, Parents & Siblings. (NOTE: Usage of our Airbnb 1974 Historic Stone house is NOT included with your Birthday Party bookings unless otherwise pre-booked for additional fee)

Outside Vendors Section (if using outside vendors*)

NAME _____ PHONE _____

TYPE _____ OUR FEE \$ (if applicable) _____

TIME of arrival _____ Time of departure _____

Vendors early arrival / late departure fee \$100/day

NAME _____ PHONE _____

TYPE _____ OUR FEE \$ (if applicable) _____

TIME of arrival _____ Time of departure _____

Vendors early arrival / late departure fee \$100/day

Indian Orchards Farm reserves the right to charge a small outside vendor fee for certain vendors who enter our orchard for your DIY event. Please review with the farm host if it applies to your vendor. **Seven days prior to the event**, you must email to indian.orchards.farm@gmail.com proper contact information and insurance documents from ALL outside vendors who you've contracted for your child's party; Email must also list party date and child's name in subject . If not received, vendors will NOT be allowed to enter on the day of the event. (*Vendor examples: Clowns, Magician, Tent, Moon Bounce, Food Trucks, DJs etc.)



Children's Birthday Party EXTRA'S

- \$3/person Hayrides \$3/person** - Qty: _____ \$_____
- Baked Apples w/ice cream** \$5/person - Qty: _____ \$_____
- Tray of Sliced Apples** Qty: ____ \$____\$25/ tray, serves 10-12 kids
- Take Home Apples** (for kids – fall only) Qty _____/lbs or # _____ apples. (Lrg Qty discount available) \$_____ TBD
- Pumpkin painting/ decorating** – fall only. (Station set up fee is \$25/per group 10-12 kids)
 - _____# of Pumpkin Decorating stations
 - Pumpkins # _____ size ____Lg __Sm \$_____ \$TBD
- Hostess Fee** #hrs_____ \$25/hr min (2 hours min): _____ total
- Clean Up Fee** (if needed) \$_____TBD

ADDITIONAL EXTRAS

- 64 Chairs White #_____x \$1.40 per chair = \$_____
- 50 Chairs, Gold Chiavari #_____x \$5.00 per chair = \$_____
- 40 Kids Chairs #_____x \$1.00 per chair = \$_____
- 2 Tables Round 48" (wood) #_____x \$8.00 per = \$_____
- 3 Tables Round 60" (wood) #_____x \$10 per = \$_____
- 2 Tables Round 70" (wood) #_____x \$12 per = \$_____
- 5 Tables Round 60" (plastic) #_____x \$9 per = \$_____
- 3 Tables Rectangular 5' x 30"(plastic) #_____x \$8.50 = \$_____
- 9 Tables Rectangular 6' x 30"(plastic)#_____x \$9.00 = \$_____
- 1 Table Rectangular 8' x 32" (wood) \$15 = \$_____
- 1 Mini Refrigerators 1 Silver _____x \$35 \$_____
- Roll Up Wooden Antique Bar \$ 75
- Outside Games (ping pong table, ladder ball, corn toss ASK hostess for available list)____\$95 flat for all
- Table Set Up & Break down (based on quantity) \$ _____ TBD



- Chairs Set up & Break down (based on quantity) \$ ____ TBD
- Large Wooden Photo Board - (to help personalize your party) \$55
- Skid-w/ sign Sweets (used for Desserts) (display behind dessert table) \$15
- Queens Chair (For Brides, and Mother's to be) \$20
- Security for Table and Chairs Min \$75 (depends on quantity) SECURITY \$ _____
- Security for _____ Example - ping pong table & games
- (_____) SECURITY \$ _____

Wrought Iron Furniture

- King and Queen Table + 12 Chairs \$150
- 1 High Top Tables + 5 High Chairs \$75
- Wrought Iron Bar \$100
- 2 Low Tables + 4 Chairs \$75 each
- All the Wrought Iron Furniture + 10 Rocking Chairs \$350
- 4 Umbrellas for Wrought Iron Tables \$25
- Fire Pit (includes specific amount of wood) \$85
 - (Extra Wood for Fire Pit, if needed) \$40
- BonFire (only in specified area, includes specific amt of wood) \$250
- Trash Can Rentals (cans only: Bags & trash removal not included) \$5/each
- Trash Removal Fee _____ TBD (all DIY events at Indian Orchard are DIY trash removal before you leave the site. Check box if you would like us to handle that, and we'll determine a fee based on party size & staffing needs etc.
- \$100/day Fees for Early & / Or Late Arrival of any vendors (Tent /or Party Items Minimum \$100/day moon bounce, tents etc) x # day = \$ _____ total.
- Honey Favors (Made to Order with Our Own Honey 14-day lead time minimum)
 - In Decorative Glass Jars # _____ x \$4.99 ea. = \$ _____
 - \$2.50 ea. plastic Bears \$ _____ ea. (minimum required, see host)

Optional/Extra Services amount: _____



CHILDREN’S BIRTHDAY PARTIES

Payments Page

Payment: All Events must be 100% prepaid for the estimated number of participants prior to event day. Not considered booked until pre-paid. No refunds.

Estimated # of total participants: _____ x Fee Per Person* **\$10.99** =
\$ _____

(*Reminder all attendees including party host/hostess, students, chaperones, parents and siblings etc. count in paid per-person count)

+Optional Extras Costs: \$ _____

Subtotal: \$ _____

+ % 15 Gratuity \$ _____

+ 6% Sales Tax \$ _____

+ Outside Vendor Fees \$ _____

Total Due \$ _____

We Accept Checks, Cash (in advance), Zelle, & Venmo for prepaid events.* (No credit cards can be used to pay for prepaid events**)

Vemno - _____ Date _____ Sent By _____

(For Venmo. Please search for Gaile LaBar-Bernhardt & text 610-888-6969 when sending)

- Final Head Count over estimated RSVP MUST be texted or emailed 7 days prior to event date w/ Farm coordinator’s confirmation reply. Last minute add-on attendees day of the event will be charged an additional \$2.00 fee above the per/person charge. Example: added kids, chaperones & siblings will cost \$10.99 **Plus \$2**, if not in RSVP count.
- ***No refunds** for falling below estimated numbers as we will be reserving our farm for specifically that many on that date & time.
- ****Cash or Personal Credit Cards are** accepted for farmstand purchases only (not for prepaid). Example: On day of event, parents sometimes decide to purchase bulk apples at farmstand etc

(Please also sign - below under our FARM RULES AND POLICIES SECTION)

*** In the event of inclement weather the party will need to be rescheduled; since it is an outdoor event. Indian Orchards will work with you to reschedule your party. No**



rain dates are scheduled in advance. There is no rescheduling due to weather etc, once you have arrived on site.

All events are prepaid. Final bill of expenses will be settled the day of the event. Any last-minute change may be subject to changing costs necessitated by available staff, resources, facilities, etc.

- **Enter at your own Risk as we are a WORKING FARM - dress appropriately**
- **Farm owners or workers assume no responsibilities for any attendees**
- **All event paperwork must be completed prior to event commencement**
- **All orchard rules and regulations must be followed prior to, during, and following the event.**

By signing this form, I recognize that upon entrance to the orchard I assume full responsibility for any injury to myself or to any persons attending the event, and discharge Indian Orchards Farm; I.O. Associates, LLC; and all related owners Ben & Gaile Bernhardt and Robert & Sarah Bernhardt, staff, or contractors for damages, injury, or loss related to my or my group's use of the land or facilities on the property, whether caused by myself, Indian Orchards, or any other third party.

I agree also to pay for any damages to the property, facilities, staff, or resources of Indian Orchards Farm and its owners and/or I.O. Associates, LLC caused by myself or any member of my group.

Signature of Client/Party Host/Hostess _____ Date _____

Signature of Farm Rep _____ Date _____