



Kid's Party Event/Activities Form

Indian Orchards Farm
29 Copes Lane
Media, PA, 19063

Today's Date: _____ Event Date Requested: _____ Day of Week _____

Name(s): _____

Phone: _____ Email: _____

Address: _____

DIY CHILDREN'S BIRTHDAY PARTIES

Ages 12 & Younger

Bring your own food, decorations, cake, and kids!

All birthday parties include:

- Use of 1 of our outdoor venue spaces for 3 hours total (including setup and breakdown times)
- Use of two restrooms for event
- Tour of a section of our in-season fruits or vegetables
- Farm-selected take-home gift for each child. (Usually something like a honey-stick or apple).
- 3 banquet tables, 25 plastic folding chairs, and 2 trashcans (bags not included).

The **Basic Birthday Package** has a minimum of \$350 dollars and is intended for 25-50 people. Each additional person over 25 (up to 50) will be charged \$11.99 per person. This package **does not allow alcohol**, and is intended for parties with more children than adults. Total event time three hours. Security deposit of \$100.

The **Family and Friend Birthday Package** has a minimum charge of \$700 dollars and is intended for 50 or more people, or **parties with alcohol**, where there are more adults than children, or a similar number. Each additional person over 50 will be charged \$13.99 per person. Four hour event time. \$300 security.

The **Sunday Special Package** has a minimum charge of \$500 dollars and is intended for around 35 people. This package **includes alcohol**. There should be either more children than adults, or a similar number. Each additional person over 35 will be charged \$12.99. Four hour event time.

Which package are you interested in? Please circle.

Parties are either offered from **10 a.m. to 1/2 p.m.** or **2 p.m. to 5/6 p.m.** Please circle which time you are interested in. In limited cases we can offer different hours with plenty of advance notice.



If using outside vendors for your event, please fill out the outside vendor section below. If not, please skip to the next page.

Outside Vendors Section

Name _____ Phone _____ Type _____
Arrival Time _____ Departure Time _____

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Arrival Time _____ Departure Time _____

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Arrival Time _____ Departure Time _____

Name _____ Phone _____ Type _____
Arrival Time _____ Departure Time _____

Indian Orchards Farm reserves the right to charge a small outside vendor fee for vendors who enter our orchard. This fee can depend on the type of vendor and what we have happening on the farm that day. The farm manager, owners, or event manager will discuss with you beforehand if applicable to your event. Should the vendors arrive extremely early (2 hours) or depart extremely late (2 hours), we reserve the right to charge a fee of \$100 per vendor.

Email indian.orchards.farm@gmail.com proper contact information and insurance documents for outside vendors **at least seven days prior to the event**; we cannot allow vendors to enter on the day of the event if we have not received this information at least seven days prior.

Vendor examples include but are not limited to: Clowns, Magicians, Tents, Moon Bounces, Food Trucks, Caterers, DJs etc.

Additional Notes:

See our [Additional Extras Page](#) for all kinds of special add-ons for your event!



Payments and Signature Page

All events must be prepaid for the estimated number of participants at least 14 days prior to the event. The final number of guests must be provided in writing at least 14 days prior to the event and any day of changes will be added to the previous total; any additional day of guests will be charged at \$13/14/15.99 per person. **A security deposit of \$100 or \$300 is required to book the event** depending on your package, all other payment is due at least 14 days prior.

There are no refunds once a payment has been made. Events can occasionally be rescheduled due to extreme weather. Once you have arrived on the premises for the party, we can not reschedule or refund your event. **Please keep in mind that you are responsible for all trash on premises** unless you have paid for a cleanup fee. If significant trash is found left on the premises, you will be charged a cleanup fee.

Party Package Cost..... _____
+ additional number of guests... \$11.99/12.99/13.99 = \$ _____
Optional Extras Costs: \$ _____
Subtotal : \$ _____
15% Contribution to Sustainable Agriculture.....\$ _____
6% State Sales Tax.....\$ _____

Total Due...\$ _____

We accept checks, cash, Zelle, and Venmo. (For Venmo: please search Gaile LaBar-Bernhardt & text 610-888-6969 before sending)

Farm Rules and Policies Section

Enter at your own risk as we are a **working farm**. Please dress appropriately, and be aware of your surroundings. Farm owners or workers assume no responsibilities for any attendees • All event paperwork must be completed prior to event commencement. All orchard rules and regulations must be followed prior to, during, and following the event.

By signing this form, I recognize that upon entrance to the orchard I assume full responsibility for any injury to myself or to any persons attending the event, and discharge Indian Orchards Farm; I.O. Associates, LLC; and all related owners Ben & Gaile Bernhardt and Sarah Bernhardt, staff, or contractors for damages, injury, or loss related to my or my group's use of the land or facilities on the property, whether caused by myself, Indian Orchards, or any other third party.

I agree also to pay for any damages to the property, facilities, staff, or resources of Indian Orchards Farm and its owners and/or I.O. Associates, LLC caused by myself or any member of my group.

Signature of Client/Party Host/Hostess _____ Date _____

Signature of Farm Representative _____ Date _____